



SCOTTISH EXECUTIVE

ENVIRONMENT AND RURAL AFFAIRS DEPARTMENT

Application for an EIA Screening Decision

For office use only

Date application received	Date acknowledged
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Do I need to complete this form?

You do **NOT** need to complete and submit this form for an EIA decision if the land is:

- (a) non-agricultural land; or
- (b) is already subject to the planning system or other EIA requirements or legislation; or
- (c) forms part of an agreement under a SEERAD Agri-Environment Scheme.

If the proposed project does **NOT** comply with the criteria at (a)-(c) you **DO** need to complete and submit this form on whether an EIA decision is necessary. If you have any queries or difficulties in completing the form, please contact your local SEERAD Area Office.

When can I start my project?

If an EIA decision is required or you are uncertain, you should **NOT** undertake any of the proposed operations within your project until you have received written confirmation from SEERAD that you may proceed. If your land is outside the remit of this scheme you can start work on your project straight away, subject to any other requirements. If the screening process determines an Environmental Statement is required you may be asked to provide more information.

In this circumstance would you wish a scoping meeting to be held?

YES ☐ NO ☒

SECTION 1 - APPLICANT'S DETAILS

1. Title (eg Mr/Mrs/Miss/Ms) Initials Surname

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2. Address

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3. E-mail

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4. Telephone

Fax

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5. Holding Number

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SECTION 2 - AGENT'S DETAILS (if applicable)

6. Title (eg Mr/Mrs/Miss/Ms) Initials Surname

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7. Address

8. E-mail

9. Telephone Fax

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SECTION 3 - OTHER CONSIDERATIONS

10. Will the proposed work affect any archaeological features? YES ☐ NO ☒

11. Is the land subject to any form of conservation management agreement?
YES ☐ NO ☒

13. Does the work involve any offsite preparation or changes to boundary features?
YES ☐ NO ☒

13. If you have answered YES to any of the foregoing, please give more details.

Continue on a separate sheet

14. Please supply a clear location map on 1:25,000 or 1:10,000 showing the works proposed See Explanatory Notes.

SECTION 4 - SITE DETAILS AND PROPOSED OPERATIONS

15.

FID Number or field name (if applicable)	Field Area (ha)	Area within field proposed to be brought into use (ha)	Landscape /Habitat types (see Notes)	Description of proposed work. When completing this column, refer to the list of examples set out in the explanatory notes. Please also attach a separate sheet giving full details of the proposed works and any associated works including material, application rates and timing.
NDI 20878/ 53471	5.7	2	Unimproved grassland	Clearing of vegetation - small areas of gorse encroaching on field edges. Topping of rushes Cultivations - plough, harrow and roll to establish a new grass ley.

SECTION 5 - DECLARATION

The declaration below **must** be signed by the applicant named on page 1 **and**, where appropriate, by the applicant's authorised agent.

I declare that:

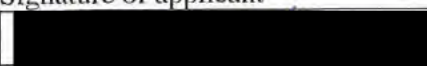
- I have read and understood the guidance given in the Guidelines; and
- The answers given in this form are, to the best of my knowledge and belief, accurate and correct and I accept responsibility for them.

'I/we agree to any disclosure or exchange of information about this application (including the content of any declaration or undertaking) to or with any public authority, statutory body or other organisation which SEERAD considers appropriate for the administration, evaluation and monitoring of the Scheme concerned'

'I/we understand that details contained in this form may be placed on a public register'.

Signature of applicant

Date

	24/5/19
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Farm Business Ref. Number/Name



Signature of agent (if applicable)

Date

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WARNING

If you knowingly or recklessly withhold material information or make a false or misleading statement you may be prosecuted.

Please now send this form to your local SEERAD Area Office. You are advised to keep a copy of this form.

IMPORTANT - please make sure you have:

- Answered all the questions; and
- Attached the location map requested at question 14; and
- Attached any separate sheet/s requested at section 4.

Incomplete forms cannot be processed and may be returned.

EXPLANATORY NOTES for your APPLICATION for an EIA SCREENING DECISION

USE BLOCK CAPS ONLY

SECTION 1 - APPLICANT'S DETAILS

1. **Name** - Give your title, initials and surname.
2. **Address** - Your address must include your postcode.
3. **E-mail** - Give your full address in the correct case.
4. **Tel/fax** - Your telephone and fax numbers must include the national dialling code.
5. **Holding number** - e.g. 123/0045.

SECTION 2 - AGENT'S DETAILS (if applicable)

6. **Name** - Give your title, initials and surname.
7. **Address** - Your address must include your postcode.
8. **E-mail** - Give your full address in the correct case.
9. **Tel/fax** - Your telephone and fax numbers must include the national dialling code.

SECTION 3 - OTHER CONSIDERATIONS

Please answer **all** questions by ticking in either the YES or NO boxes provided.

Please provide a locational map at a scale of 1:10,000 or 1:25,000 for your project indicating:

- (a) the boundaries of the field(s) concerned (please label 1st, 2nd etc and indicate the type of boundary, eg hedge, dyking, fencing); and
- (b) the boundary lines of the project within the field(s) plus an estimate of the area in hectares involved.

SECTION 4 - SITE DETAILS AND PROPOSED OPERATIONS

If the project covers more than one field, complete details for additional fields.

FID number - two letters followed by ten numbers. Only to be entered if you are IACS registered.

Name of Field - if applicable.

Area of Field - in hectares to two decimal places.

Area within field proposed to be brought into use - in hectares to two decimal places.

Landscape/Habitat Types - choose from the list overleaf which of the following categories best describes the land.

Details of Proposed Work - choose from the descriptions overleaf. Please also allow for a separate sheet giving full details of the proposed work and any associated work, including materials, application rates and timing of individual aspects of the work.

SECTION 5 - DECLARATION

The declaration must be read and signed by the applicant and, where appropriate, by the agent. If the application is not signed it will be returned.

Landscape/Habitat Types

Unimproved grassland, Heath and Moorland	Where the land has not been cultivated between 12-15 years or been reseeded, drained or ploughed within this time period. Includes:- coastal and floodplain marshes, meadows, marsh and grazing pastures, old orchards where grass is the natural ground cover, parkland or policies, wood pasture, lowland and coastal heathland (inc dry and wet heath), moorland (inc bog) and rough grazing, machair, other open or enclosed upland grassland.
Scrubland	Where at least 20% of any canopy cover comprises the following tree/shrub species:- blackthorn, hawthorn, hazel, holly, juniper, bay willow, grey willow, eared willow, osier willow, purple willow.
Wetlands	If the water table normally lies at or near the surface for part of the year. Includes:- open water, watercourses, saltmarsh, ditches, ponds, lowland and blanket bogs, fens and other wetlands.

Examples of Types of Projects

Cultivations	Includes:- ploughing, rotovating, harrowing, tining, discing and reseeded.
Drainage works	New works include mole, tile, tunnel, subsoiling or other artificial drainage and moorland gripping. Routine maintenance, including renewal of existing mole drainage, is not covered.
Modifications to water courses	Includes:- to deepen, widen, straighten or otherwise change an existing watercourse where these operations are intended to bring uncultivated land into intensive agricultural use. Routine maintenance is not covered. Watercourse includes any passage through which water flows.
Flood defences	Operations on embankments, structures or land which act as flood or coastal defences, and creation of new defences.
Infilling	Ditches, ponds, pits, pools, marshes or historic earthwork features.
Land reclamation	From estuary or other wetland.
Clearing vegetation	By physical removal, burning, application of herbicides, deliberate overgrazing or trampling or rooting by livestock in preparation for cultivation.
Spreading material	Includes: soil, fertiliser or lime in excess of existing routine application rates.
Introduction of livestock	Includes: pigs and poultry, or increasing stocking rates to intensive levels.
Operations affecting historic or natural features	Includes:- archaeological sites, hedgerows and other boundary features (other than routine maintenance) including drystone walls. Removal or replacement of boundary features such as fences, walls, hedges etc will be subject to EIA under these regulations as part of large scale restructuring.
Excavation	Includes: material recontouring, filling-in or excavating agricultural land, including the creation of vehicle tracks.

